

YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution Secondary Education Society's

Arts and Science College

Bhalod.Taluka-Yawal, DistJalgaon

• Name of the Head of the institution Prof. Dr.Kishor Govind Kolhe

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 02585242229

• Mobile No: 9423189516

• Registered e-mail ascbhalod@gmail.com

• Alternate e-mail ascbhalodiqac@gmail.com

• Address Amoda Road, Taluka-Yawal,

DistJalgaon

• City/Town Bhalod

• State/UT Maharashtra

• Pin Code 425304

2.Institutional status

• Affiliated / Constitution Colleges Affilated

• Type of Institution Co-education

• Location Rural

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• Financial Status

UGC 2f and 12(B)

• Name of the Affiliating University Kavayitri Bahinabai Chaudhari

North Maharashtra University,

Jalgaon.

Dr. J. S. Medhe • Name of the IQAC Coordinator

• Phone No. 02585242229

• Alternate phone No. 9545072600

9403383666 • Mobile

• IQAC e-mail address ascbhalodiqac@gmail.com

principal@ascbhalod.ac.in • Alternate e-mail address

3. Website address (Web link of the AQAR

(Previous Academic Year)

https://www.ascbhalod.ac.in/IOAC/

igac?DOCID=12

4. Whether Academic Calendar prepared

during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://www.ascbhalod.ac.in/Stude

ntsCorner/AcademicCalender

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	65-70%	2005	16/02/2004	13/02/2009
Nil	В	2.08	2015	14/09/2015	13/09/2020
Cycle 3	С	1.96	2023	Nil	Nil

6.Date of Establishment of IQAC

08/02/2005

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest Yes

NAAC guidelines

Upload latest notification of formation of IOAC

View File

9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and ves compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

No

1) Workshop on Basics of Research Methodology was organized by Department of Chemistry on 04-03-2023. 2) Poster Making Competition was organized by Department of Chemistry on 28-02-2023. 3) "Seminar on Handling of HPLC, GC instrument" was organized by Chemistry Department on 19th October, 2022 4) National Level workshop on NET/SET/PET preraration was jointly organized with H.J.Thim College jalgaon from 12to 17 February 2023. 5) Campaign on Gender Equity was organized by Department of Political Science on 11-02-2023

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
i) To bring about improvement in the use of technology by both the faculty and learners.	Encourage faculty to incorporate technology in their teaching.Train students on essential tech skills like searching the web, using productivity tools, and evaluating online information. College Offer dedicated time slots for students to access computers, printers, and receive assistance.
ii) To organise Medical Check-up camp for the learners.	Medical Check-up camp for the learners in the College on 17-11-2022
iii) To undertake initiatives for pro-environmental activities	Encourage Students and teachers for cycling, walking, carpooling, and public transportation. Pages blank from One side are used in office and departments for notice preparation. On Every saturday there is an no vehicle day.
iv)To set-up facilities for water conservation on the campus.	Repair leaks promptly and conduct regular maintenance of plumbing systems. Soak Pits are prepared in the Campus.

13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
IQAC	15/04/2023

14. Whether institutional data submitted to AISHE

Part A			
Data of the Institution			
1.Name of the Institution	Secondary Education Society's Arts and Science College Bhalod.Taluka-Yawal, DistJalgaon		
Name of the Head of the institution	Prof. Dr.Kishor Govind Kolhe		
Designation	Principal		
• Does the institution function from its own campus?	Yes		
Phone no./Alternate phone no.	02585242229		
Mobile No:	9423189516		
Registered e-mail	ascbhalod@gmail.com		
Alternate e-mail	ascbhalodiqac@gmail.com		
• Address	Amoda Road, Taluka-Yawal, DistJalgaon		
• City/Town	Bhalod		
• State/UT	Maharashtra		
• Pin Code	425304		
2.Institutional status			
Affiliated / Constitution Colleges	Affilated		
Type of Institution	Co-education		
• Location	Rural		
• Financial Status	UGC 2f and 12(B)		
Name of the Affiliating University	Kavayitri Bahinabai Chaudhari North Maharashtra University,		

	Jalgaon.
Name of the IQAC Coordinator	Dr. J. S. Medhe
• Phone No.	02585242229
Alternate phone No.	9545072600
• Mobile	9403383666
IQAC e-mail address	ascbhalodiqac@gmail.com
Alternate e-mail address	principal@ascbhalod.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.ascbhalod.ac.in/IQAC/iqac?DOCID=12
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ascbhalod.ac.in/StudentsCorner/AcademicCalender

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	65-70%	2005	16/02/200	13/02/200
Nil	В	2.08	2015	14/09/201	13/09/202
Cycle 3	С	1.96	2023	Nil	Nil

6.Date of Establishment of IQAC 08/02/2005

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Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
Upload latest notification of formation of IQAC	<u>View File</u>	

9.No. of IQAC meetings held during the year	02
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
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If yes, mention the amount	

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Plan of Action	Achievements/Outcomes
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iv)To set-up facilities for water conservation on the campus.	Repair leaks promptly and conduct regular maintenance of plumbing systems. Soak Pits are prepared in the Campus.
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
IQAC	15/04/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	26/02/2024

15. Multidisciplinary / interdisciplinary

Our college is working hard to follow the new education policy (NEP) that aims to give everyone a high-quality education and help them become successful citizens of the world. To promote Multidisciplinary / interdisciplinary education, the College has initiated the following initiatives. Talking to teachers about the NEP's goals, like making learning more diverse and fun, using technology in the classroom, and encouraging students to think critically and creatively. Holding events to discuss the NEP and its benefits. Setting up new study centres that combine different subjects, like science and art. Giving students more choices in their learning by offering optional courses from different subjects. Signing MoUs with Industries and Institutes for internship/ Research Collaboration Purposes.

16.Academic bank of credits (ABC):

The college is affiliated with Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and follows a choice-based credit system for all of its programmes as per the university's guidelines. The implementation of the Academic Bank of Credits will be institutionalised as per the guidelines of the University and Govt. of Maharashtra. The University has defined specific credits for each course. The affiliating university stores the academic credits earned by the student enrolled for various courses digitally for the declaration of the final results of the degree programme. The college has been registered on the ABC portal as per the guidelines of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.

17.Skill development:

The institution decides to launch certificate programmes to support students' employability, soft skills, and technical skills. The affiliated university has also implemented skill-based curricula for core papers, such as English Communication Skills. The contents and structure of the courses above are created by the National Skill Qualification Framework (NSQF) and UGC rules. The college aims to provide high-quality vocational education by fusing traditional classroom instruction and training with industry practitioner experience sharing and internships in corporate settings. The college has inked Memorandums of Understanding with adjacent enterprises and

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institutes to improve relationships and partnerships with agencies. Additionally, the college has decided to create a centre for Innovation, Incubation and Linkages for the development of various skills and entrepreneurship among students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution incorporates the Indian knowledge system, including Modern Indian Languages (MIL) and core courses following the CBCS pattern set by KBCNMU Jalgaon. Political Science and History are part of the curriculum to promote national integration. This strategic approach guarantees a comprehensive education that highlights cultural and linguistic variety. The institution enhances students' educational opportunities by following a disciplined academic curriculum and providing courses that enhance their awareness of the nation's political and historical context.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The university's curriculum is based on a Learning Outcome Curriculum Framework, where each course syllabus clearly outlines its goals and objectives. The institution focuses on fostering a good mindset and fundamental qualities to ensure students' success in careers. Modern technology, such as computers, the internet, projectors, Google Classroom, and YouTube videos, is used with conventional teaching techniques to provide outcome-based education efficiently. At the postgraduate level, projects are assigned to ensure the fulfilment of the educational objectives. This complete approach emphasises a commitment to a technologically advanced learning environment that aligns teaching with modern technologies and promotes students' overall growth.

20.Distance education/online education:

The institute has improved the ICT infrastructure on college campuses to support online and distant learning. Faculty members and students are encouraged to participate in and deliver MOOC courses that support blended learning. To ensure it is ready for NEP, the college has created the following ICT infrastructure as online and remote learning requirements: • e-resources are available in the library. Wi-Fi.is available for both students and teachers Produced study materials in soft forms, academic movies, and PowerPoint presentations. Established an official YouTube channel to advertise online learning. Trained teachers to

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use social media and software for	r efficient	instruction
Extende	d Profile	
1.Programme		
1.1 294		294
Number of courses offered by the institution acroduring the year	ss all programs	
File Description	Documents	
Data Template		<u>View File</u>
2.Student		
2.1		495
Number of students during the year		
File Description	Documents	
Data Template		<u>View File</u>
2.2		392
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/	
File Description	Documents	
Data Template		<u>View File</u>
2.3		139
Number of outgoing/ final year students during the	ne year	
File Description	Documents	
Data Template		<u>View File</u>
3.Academic		
3.1		31
Number of full time teachers during the year		
		,

File Description	Documents	
Data Template		View File
3.2		28
Number of Sanctioned posts during the year		

File Description	Documents
Data Template	<u>View File</u>
4.Institution	

4.Institution	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	2.57577
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	37
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

- 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process
 - The college is affiliated to 'Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon'. So, the college has to adopt the curriculum as prescribed by the university. The curriculum is designed in the meetings of Board of Studies (BOS) of the university for each subject for every program after a span of three years.
 - Two of the faculties of our college are BOS members. Syllabus framing/restructuring workshops are arranged by the university/BOS for each subject at appropriate times. Teachers of our college actively participate in such workshops. In this way teachers take part partially in the curriculum designing. The college has implemented CBCS pattern for 07 courses during the academic year 2022-23.
 - Honorable Principal calls meetings with all staff members

- for effective delivery of curriculum.
- Every year, each teacher prepares aproposed plan for teaching and other activities according to the academic calendar of the college.
- The college timetable is prepared by the timetable committee. The heads of the departments with more than one faculty distribute the workload to all teachers of the department by preparing the departmental timetable. The implementation of the departmental timetable is monitored by the concern head.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The planning of academic activities by various departments, curricular and extracurricular activities have been prepared in the academic calendar of the college. The prepared academic calendar is effectively implemented in the academic year.
- In the meetings with the faculties of the departments, all heads of the Science departments review the requirements of the chemicals, apparatus essential for the experiments and research works to be performed during the academic year and take necessary steps to manage all the requirements.
- The timetable is prepared and effectively implemented through each department.
- In addition to the blackboard teaching, ICT enabled teaching with use of different platforms like Google Meet, Zoom, Cisco Webex, YouTube, and Google classroom Power Point Presentation have been made the innovative mode for teaching.
- The Continuous Internal Evaluation (CIE) usually consists of two tests in a semester for each subject, oral and journal work for practicals strictly according to rules and regulations of the affiliating university. For each subject, a question paper was prepared by concerned subject teacher. After conducting the tests and after evaluation, the marks obtained by the students were displayed on college notice board and also on the students' WhatsApp group.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

- 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
 - The BOS of the university, to which the college is affiliated, designs the curriculum and college has to follow it. So the college has limitations about curriculum designing.
 - There is a compulsory course 'Environmental Science' at entry year for both B.A. and B.Sc. programs by studying which a student gets aware of the environmental related issues like environmental pollutions, human pollutions, effect of environment on human health. And also, a student goes through some social issues like urban problems related to energy, environmental ethics, human rights, value education and issues in unsustainable to sustainable

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- development projects. After completing the course, a student gets the knowledge of renewable and non-renewable resources, ecosystem, biodiversity and its conservation and solid waste management.
- There isNational Service Scheme (NSS) in the college under which each volunteer gets the lessons of gender equality, honesty, national integrity, social awareness, discipline and cleanliness.
- Birth anniversaries, death anniversaries of great Indian heroes like Dr. Babasaheb Ambedkar, Mahatma Phule, Savitribai Phule, Mahatma Gandhi, Chhatrapati Shivaji Maharaj are celebrated in the college. On such occasions, teachers tell the students about the life biography of these heroes in order to boost national integration, human values, patriotism among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

192

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	D.	Any	1	of	the	above
syllabus and its transaction at the institution						
from the following stakeholders Students						
Teachers Employers Alumni						

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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

776

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

	File Description	Documents
	Any additional information	<u>View File</u>
1 1	Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and also organizes special programs for advanced learners and slow learners. These special programs aim to provide personalized instruction and support to help advanced learners further excel in their studies while also offering extra guidance and resources to help slow learners catch up with their peers. The institution's dedication to meet the diverse needs of its students ensures that every learner receives the necessary tools and opportunities for academic growth and success. By offering differentiated learning opportunities, the institution ensures that all students can thrive and reach their full potential. These special programs aim to provide personalized support and resources to help advanced learners further excel in their studies while also offering additional assistance and guidance to slow learners in order to bridge any gaps in their comprehension.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
495	31

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

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solving methodologies are used for enhancing learning experiences

Most of the science practical is experiential and participative. Students are divided into batches and sometimes two/three students perform one practical. There is Botanical Garden on the campus and students regularly visit it, to observe natural phenomena.

The learners are encouraged to express their views by conducting pre-reading activities in the humanities. Their participation in the discussion/ brainstorming session helps to boost their confidence and communication skills.

The learners also identify problem(s) and try to find solution(s) to the environmental issues in the subject "Environmental Studies" which is a mandatory subject in the first year for both the programs: Arts and Science.

Students pursuing specialization in Hindi and Marathi subjects also enact drama(s) prescribed for study.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools are used by teachers to facilitate effective teaching and learning. By facilitating the creation of active and informative classes, these resources enable students to take an active role in their education. ICT tools also make it easier for teachers to provide individualized instruction, which allows them to meet the specific needs and learning preferences of each student. With the help of these resources, interactive lessons are designed that include students more actively. The college maintains a separate Wi-Fi unit in campus. It features an internal LAN computer lab. For all ICT-enabled tools, there is a broadband leased line internet connection that is quite helpful. Some educators have their own YouTube channel and others use Google Classroom. They enhance student engagement, promote active learning and enable customized instruction.

ICT Tools available in the college are as follows:

Number of teachers on roll Number of teachers using ICT (LMS, e-Resources) ICT tools and resources available Number of ICT enabled classrooms Number of smart classrooms E-resources and techniques used 23 23 4 LCD Projectors 1Television Set, Internet & Wifi Devices Total=06 Total=02 01 Classroom 01 Laboratory No

Different websites, e-modules available on SWAYAM, NPTEL, e-books, e-journals & inflibnet. Google classroom, blogs

Total-06

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

501

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the requirements specified by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The internal assessment process ensures fair and consistent evaluation of students, allowing them to demonstrate their knowledge and skills through various methods. Transparency promotes accountability and encourages active learning. The IQAC ensures engagement and information about the evaluation process, accounting for 40% of the total assessment for theory topics in Arts and Science. The internal evaluation method is completed before the university assessment which comprises 60% of the total assessment. Instructors introduce test-related topics to the class, distribute schedules, and notify students for the assessment. The college is an authorized center for the Centralized Assessment Program (CAP) for first-year UG classes and handles departmental concerns. Students with a score of 10% or more above the university's maximum grade can apply for revaluation and receive online answer papers. Every Semester the internal exams are conducted twice and the marking scheme is

followed as per University norms.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examination related grievances like scrutiny of marks, totaling of marks etc. are immediately addressed, corrected and quickly resolved before the record is submitted to the university. Each and every staff member concerned has been instructed for due care and cooperation for quick disposal of student grievances. A close and continuous communication is made by the chairperson of the Examination Committee for speedy redressal of grievances/issue.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college is affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The syllabus of each programme is finalized by the Board of Studies of the university who usually consults the practicing teachers in workshop/conference. The final decision on the contents, method of delivery etc. is taken by the BoS and communicated to the teachers before the commencement of the academic year. The syllabus clearly states courses, elective courses and learning outcomes of the programme. It also provides information about the scheme of evaluation. The university takes periodic review of the syllabus. The Course Outcomes [COs], Programme Outcomes [POs] and process of evaluation are communicated to the learners in the very first lecture by the subject teacher. The feedback of students on the curriculum and the teacher are taken every year by the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There are two programs in the college: Arts and Science. The purpose of the academic journey is elaborated in classroom interaction, counseling at the time of admission, expert lectures etc.

The COs and POs are mentioned in the prescribed syllabus accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.ascbhalod.ac.in/AccreditationDo cuments/View?DocPath=%2FData%2FAccreditati onDocuments%2F4%2F23%2F375 Docs.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ascbhalod.ac.in/AccreditationDocuments/View?DocPath=%2FData%2FAccreditationDocuments%2F4%2F23%2F374 Docs.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute fosters social awareness and student development through its active NSS unit of 200 volunteers. Regular extension activities address diverse issues like sanitation, environmental protection, healthcare, women's empowerment, and disaster management.

During the 2022-2023 academic year, a seven-day special camp in Dongar Kathora village involved daily awareness rallies, cultural programs, and tree plantation drives. NSS students interacted with villagers, conducted surveys, and organized discussions on critical issues.

The NSS department further organizes workshops and programs on personal health, hygiene, road safety, and environmental awareness. They actively participate in community events, cleanliness drives, and blood donation camps.

These initiatives foster positive student-community relationships, leadership skills, and self-confidence. They unveil hidden talents, cultivate awareness, and ultimately shape responsible citizens for the nation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extensi activities in last 5 year(Data Template)	on <u>View File</u>
e-copy of the award letters	No File Uploaded

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

65

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

2933

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College has beautiful campus with trees and sports ground. The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Mission. At the beginning of the academic year need assessment for up-gradation / addition of the existing infrastructure is carried out based on the suggestions from the Advisory Committee after reviewing course

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requirements, computer-student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability classrooms, laboratories, furniture and other equipment's. Whenever need arises to augment infrastructure in terms of classroom, laboratory books etc. Distinguished features of the College include the following; The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, LCD projectors, Online Mode like Zoom app, Webex meet, Google meet, Google Classroom etc. Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching - learning requirements. For ensuring security 32 closed circuit cameras have been installed.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Every year the college conducts cultural programs to make this happen. An Auditorium with a capacity of Two hundred students is used for conducting different types of cultural programs.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition including Intra college events, Interuniversity events and National events. Intra-college events are also organized by the college to encourage students to participate. Track suits and all sporting gear are provided to the students for major/minor events. All the Participants are awarded with participation certificates. Winner and runners-up teams are

duly rewarded by trophies. Sports Department organizes one day Yoga camp on 21 June every year. In this academic year a one day yoga awareness Programme was conducted for the faculty and students by DR. Mukesh Pawar

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

00

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

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File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library is a Private Govt. aided degree college Library in Bhalod. It is Spread in an area of 1100 Sqft. The total numbers of books in library are about 12664 and number of visitors per day is 5-10. The library has browsing Centre. The reading rooms for 50 users. The library has also a guidance and counseling cell.

The Library is partially automated with Soul 3.0 software. The various activities of the library such as data entry, Membership etc. are done through the software. The books are classified according to DDC. The New books are displayed. The internet section is provided with 5 systems with 20 mbps. The Library is having access to e-resources of N-LIST which is a part of the E-Books & E-Journal INFLIBNET. For ensuring security 2 closed circuit cameras have been installed.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

A. Any 4 or more of the above

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File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.7724

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The LCD Projector, Printers, PCs were installed in the college. LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled after BSNL telecommunication installed wi-fi facility in the college in 2016. College is also availing the

lease line internet facility from BSNL. College also has Internet facility provided by the Kavayatri Bahinabai Chaudhari North Maharashtra University, Jalgaon for Admission and examination related IT services.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

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File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college outsources the maintenance of a variety of facilities, including the UPS/inverter batteries, generator set, electrical fittings and fixtures, plumbing, and A.C., Central RO system, and CCTV camera. In-house staff are responsible for cleaning classrooms, toilet blocks, and washrooms. The department of botany takes care of the botanical garden, and the laboratory staff maintains the laboratories.

The college makes sure that its facilities are used to the fullest extent possible. The conference hall is used for a variety of activities, including co-curricular activities, staff meetings, and departmental functions. The library is open from morning to afternoon, and the playground and indoor sports facilities are used regularly by students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

- **5.1.1** Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

25

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C.	2	of	the	ak	ove
				-	

File Description	Documents
Link to institutional website	Nil
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

138

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

138

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

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File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

- 5.3.2 Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)
 - Students have representations in all cultural and sports committees.
 - They help in organization and management of events of Science Association.
 - Committee for prevention of sexual Harassments: Nomination of student as Member of the Committee for Prevention of sexual Harassments to promotes an ambience conducive for the Institute to be a ragging-free campus.
 - NSS: Institute has set up NSS to sensitize students towards societal issues and community services, activities of which is mainly carried out by the students. Student Welfare Department
 - Students have active participation in organizing the events conducted by Student Welfare Department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- **5.3.3.1** Number of sports and cultural events/competitions in which students of the Institution participated during the year

29

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has no registered Alumni Association but informal Alumni Association is formed in the institute. There is no funding raised by alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the College " To Create Cultured and efficient youth who will withstand various challenges of the world for Nation

Building.

Mission of the College:

- 1. To Create Cultured and efficient youth to seek proper employment.
- 2. To help students to succeed in various competitive examinations.
- 3. To boost national integration among the students,
- 4. To enable students to face various challenges of the changing world.

Objectives:

- 1. The main objective is to advance knowledge, wisdom, and understanding by teaching with the purpose of service to the community.
- 2. To Create cultured and efficient youth who can withstand the challenges of the modern world.
- 3. To help students to succeed in various competitive examinations.
- 4. To boost national integration among students this is the need of the hour.

The College has established a College Development Committee in accordance with the new University Act. This committee serves the purpose of having discussions with management about significant issues.

The management and Principal have an active role in the CDC and IQAC to develop perspective strategies.

To ensure the efficient operation of teaching and other activities, the Principal and IQAC collaborate to establish several committees from all stakeholders in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administrative organization is divided between the principal and the vice principal. All faculty members have been assigned administrative and academic responsibilities. Several committees are established to regulate the various academic and curricular events that are going to take place throughout the academic year.

The list of committees is displayed at the commencement of the year on the staff notice board.

Regular staff meetings are conducted to facilitate communication with the academic members.

The college principal supervises and directs the faculty members and heads of departments in all academic activities. He encourages and collaborates with the Heads of Departments (HODs) and faculty members to provide a favourable academic environment. The Heads of Departments (HODs) manage all the academic activities of the departments.

The College Principal conducts regular meetings with both the teaching and non-teaching staff members.

The Heads of Departments supervise the operations of the several departments.

Participative management- Encouraging participative management is a priority to bolster the effectiveness and efficiency of institutional processes. The management conducts routine meetings involving both teaching and non-teaching staff. These sessions serve as platforms for discussing diverse issues, fostering an environment that motivates staff members to actively engage in various institutional practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Admission of Students:

Every year at the start of the academic year, the college establishes an Admission Committee to oversee the admission process.

Admissions strictly adhere to the rules and regulations stipulated by the university.

The entire admission procedure is seamlessly conducted through the Online ERP system, ensuring efficiency and accuracy.

Information about the diverse range of courses, fee structures, scholarships, and campus facilities is disseminated to prospective students through the college prospectus and the official college website. This approach ensures transparency and accessibility in conveying essential details to potential applicants.

Teaching and Learning:

- -To ensure the smooth progression of syllabus coverage, academic calendars, and teaching plans are diligently prepared at the onset of each semester.
- -Department Heads oversee the quality of curriculum development by facilitating regular meetings among teaching staff.
- -Some departments organize industrial visits, study tours, and fieldwork, enabling students to gain practical exposure. Project work is also integrated into the curriculum.
- -Student academic performance is evaluated through a comprehensive approach, including tests, tutorials, seminars, and group discussions. These varied methods contribute to a holistic assessment of students' progress.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Set-up:-

Rules and regulations form the backbone of our institution, ensuring smooth administrative operations. Our administrative structure comprises the Principal and Vice-Principal. The Principal holds the authority to make academic, administrative, and financial decisions, aligning with the guidelines set by the State Government and University Grant Commission.

Within the college office, a dedicated team consisting of a Head Clerk, Senior Clerks, Junior Clerks, Assistants, and Peons diligently manage various tasks. These include admissions, fee collection, overseeing scholarships, maintaining employee service records, managing accounting tasks, and handling UGC schemes. Their efforts contribute significantly to the efficient functioning of the institution.

Service and Promotion rules: -

The institution follows the Maharashtra Public Universities Act 2016 and UGC guidelines through KBCNMU Jalgaon. The appointments and service regulations are strictly according to the Government Resolution of the Maharashtra Higher & Technical Education Department, time to time

Teaching staff promotions align with university guidelines, are facilitated through the Career Advancement Scheme (CAS) and are endorsed by the college's Internal Quality Assurance Cell (IQAC). Non-teaching staff promotions are based on seniority by the prescribed norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has a performance appraisal system, promotional avenues, and effective welfare measures for teaching and non-teaching staff The Institute authorities bear in mind that the well-being of teaching and non-teaching staff is important for the effective functioning of the Institution and many welfare measures have been implemented like, Teaching 1. Group Insurance Scheme. 2. Staff Assistance Group (Paripurti) 3. Maternity leave. 4. Medical Reimbursement. 5. Provident fund. 6. Life Insurance Scheme. 7. Faculty Improvement Programme (F.I.P). 8. Medical Leave.

Non-Teaching 1. Group Insurance Scheme. 2. Staff Assistance Group (Paripurti) 3. Maternity leave. 4. Medical Reimbursement. 5. Provident fund. 6. Life Insurance Scheme.7 Earned Leave (E.L.).8. Medical Leave.

Students 1. Earn and Learn Scheme, 2. Govt. of India Scholarship,

EBC, PTC/ STC Scheme, 3. Medical Checkup and 4. Economically Backward Financial Assistance given by KBCNMU, Jalgaon.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The Self-Appraisal system for teaching and non-teaching staff is executed by institute through Principal for performance and involvement in the development of the college. The teaching faculty members submits their academic performance individually to

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the college for promotion under CAS as per the 7th Pay Commission& the UGC Regulation on Minimum Qualifications for Appointment of Teachers in Universities and Measures for the Maintenance of Standards in Higher Education-July 2018.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year, the institution carries out regular internal and external audits. The Senior Auditor of Higher Education, Jalgaon, conducts the external financial audit, while the internal financial audit is carried out by KGP Associate, Jalgaon. The principal thoroughly oversees all college processes. The audit report is compulsorily approved in the general meeting of the Secondary Education Society Bhalod.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from no	on-government bodies	individuals,	Philanthropers
during the year (INR in Lakhs)			

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Each year, at the beginning of the academic year, the college office, departments, library, and numerous cells provide their specific requirements to the principal. Following that, the principal organise a meeting with the Heads of Departments (HODs), the Librarian, the Office Superintendent, Committee Coordinators, and the IQAC to discuss and distribute funds efficiently. The collective endeavour concludes with the creation of a budget, which is then presented to the CDC for authorization. Once approved, the assigned funds are distributed accordingly.

Committees are established to oversee the utilisation of grants in the event of receiving special grants/funds from funding entities like UGC.

For any major expenditure, quotations from various vendors are obtained, and orders are placed with the approval of the governing body.

Funds designated for exam administration are allocated to the responsible staff member overseeing exams, ensuring efficient management and proper conduct of examinations. Examination accounts are submitted according to the guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

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- Approval of API/ARS of teachers for promotion under CAS.
- A workshop on the basics of research methodology was organised by the Department of Chemistry on 04-03-2023.
- A poster-making competition was organised by the Department of Chemistry on 28-02-2023.
- "Seminar on Handling of HPLC, GC instrument" was organized by Chemistry Department on 19th October, 2022
- National Level workshop on NET/SET/PET preparation was jointly organised with H.J.Thim College Jalgaon from 12 to 17 February 2023.
- Campaign on Gender Equity was organized by Department of Political Science on 11-02-2023

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) has played a key role in implementing various quality assurance strategies within the institution. These contributions include:

- 1. Enhancing the Teaching-Learning Process: The IQAC ensures seamless alignment with the university's academic calendar. This is achieved by preparing the institute's calendar well in advance, encompassing both regular teaching and various events throughout the year.
 - 1. Student Feedback Mechanism: The institution employs a robust feedback system to evaluate faculty performance. Students provide individual feedback for each course through the ERP system. Additionally, students have the option to directly approach the Principal and Vice-Principal with their feedback and suggestions.
 - 2. Promoting Research and Development: The institution fosters research activities through its dedicated PG Research Laboratory. This facility provides a platform for faculty and students to engage in research endeavors.
 - 3. Annual Quality Assurance Report (AQAR) Submission: The

- IQAC fulfills its responsibility by submitting the institution's AQAR to the National Assessment and Accreditation Council (NAAC) on an annual basis.
- 4. Encouraging Technology Integration: The IQAC actively promotes the use of Information and Communication Technology (ICT) in teaching, learning, and evaluation processes. Department Heads (HODs) utilize tools like WhatsApp groups to disseminate messages and notices to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

- 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the year
- 1.Safety and Security

- A Security guard is appointed in campus for twenty four hours. College takes lot of effort to take a care of girl students, regarding the safety and security.
- The college campus is under surveillance with CC cameras installed at prominent locations in Campus and laboratories. Students are provided with ID cards.
- The college ensures social security through Anti-Ragging Committee and Grievance Redressal Committee and Anti-Sexual Harassment.
- A complaint box is arranged to receive grievances or suggestions from the students which are addressed by respective committees.
- 2. Common Rooms: College has a ladies waiting room for our girl students equipped with essential facilities.

3. Any other:

One day personality development Programme for girls students was organized on 19/09/2022 in this programs students were participated, International Women's Day was celebrated on 08/03/2022. Womens day emphasizes on women's rights movement and brings attention to several issues such as gender equality reproductive rights and violence against women's.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.ascbhalod.ac.in/AccreditationDo cuments/View?DocPath=%2FData%2FAccreditati onDocuments%2F4%2F28%2F373_Docs.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File D	Description	Documents
Geo ta	agged Photographs	<u>View File</u>
Any o	other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college: College has a place on its campus where the solid wastes materials are disposed. It is to notice that in college keeping a particular place for dumping the solid waste is in its campus. Every house has its own Solid waste management system. This system is called "compost". It is a solid waste management system.

- College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions.
- Teachers and Students are encouraged to use on one side print paper for printing drafts before final document, meeting minutes, memos and notes in office and departments.
- Dustbins have been installed throughout campus for waste collection in laboratory and departments. Paper boxes are used as dustbin also,

Liquid Waste:

- Soak Pits are prepared in the campus for collection of waste water from the washroom and departments.
- There is a strict protocol of liquid waste disposal in laboratories.
- Glassware used in the laboratory is rinsed with minimum amount of water
- E-waste management:
- Electronic devices are collected in e- waste bin kept in office and computer department in college, and hand over to Global Computers, Bhusawal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- **5.** landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

- 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).
 - The college every year organizes several activities to promote an environment for ethical, cultural, and spiritual

- values among the students.
- Medical checkup camp for students was organized by student's welfare department.
- Adequate infrastructures facility is available in the campus for sports activities for the physical development of the students.
- The students and teaching, non-teaching staff jointly celebrate Commemorative days like Women's day, Yoga day etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Our college celebrates Independence Day on the 15thof August every year. The day marks the importance of freedom, on this day, Flag hoisting ceremony is organized followed by recitation of the National Anthem.
- National Voter's day was celebrated on 25 January in order to encourage younger Voters to take part in the political process in this Programme gives the information about the importance and objectives of this day.
- Every year on 26thJanuary, our college celebrates Republic Day with great gratification to honor the date on which the constitution of India came into effect. This day highlights the importance of constitution
- Our college celebrates Constitutional Day every year on 26thNovember to commemorate the adaptation of the Constitution of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

For the academic year 2022-23, we celebrate Commemorative Events.

To celebrate all these Memorial Days, the Student Development Department, and NSS are constantly working in the college.

- International Yoga Day was celebrated on 21st June 2022, Dr.
 M U Pawar presented a talk on "Yoga for a healthy life".
- The birth anniversary of Khandesh kanya Bahinabai Chaudhari was celebrated on 11 August 2022.Dr.D.H.Patil, Head department of Marathi guided about the topic "Social Integration in the Poem of Bahinabai Chaudhari".
- Birth anniversary of Lokshahir Annabhau Sathe was celebrated on 01 august 2022. Dr.D.H.Patil,, Head department of Marathi gives information about the life of Lokshahir Annabhau Sathe on this occasion.
- Birth anniversary of Mahatma Gandi, Sarder Vallabhbhai Patel

- Dr. A.P.J. Abdul Kalam's.was celebrated.
- Indian Constitution day was celebrated on 26 nov.2022. The Commemoration Function of 'Samvidhan Divas' was addressed by Dr.D.A. Khobragade

College also believes that education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming a responsible citizen.

Our College organizes all these activities to promote holistic development of students. The celebration of these activities and important events, commemorative days, and festivals promote moral values in the students. It also helps in spreading and maintaining communal harmony.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title - Science Association:

Context It is one of the best practices used to realize the goals of the college the empowerment of rural students and bringing about social changes.

• : 1. To motivate students to collect and communicate scientific information and update their knowledge about science and technology. 2. To acquaint students to the thrust areas of science there by develop their scientific temperament.

The Practice -Over the last years, the college has been organizing different programs and activity under science association conducted and managed by the students and teachers. Initially association makes a tentative schedule of programs or activity

taken.

1. Title Research Motivation Scheme for Budding researcher:

Context: It is an appropriate forum to promote research-oriented study amongst U.G. and P.G. Students.

• : 1) To Strengthen the research activity 2) To encourage Students and motivate them towards research 3) Improving Participation of Students of U.G. level in interdisciplinary research activities.

The Practice: In order to inculcate scientific temper among the students and to create interest in research the teachers of the college select some students which have interested in research, a topic of small research project, survey, field project is given to students and motivate students of S.Y. and T.Y.B.Sc.to use ICT tools for collection of research articles. The activity likes preparation of a review article, a small research project a ppt presentation on various current issues are performed under this scheme

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Arts and Science College, Bhalod is run by Secondary Education Society. The society was established in the rural area in 1922 during the British rule.

The college was established in 1996. The main aim of establishment of the college is to provide opportunity of higher education to the learners, especially female learners.

In order to boost national integration amongst the students, we have National Service Scheme. With the help of carrier guidance cell, we provide guidance for MPSC, UPSC and other competitive examination. There is a 'YUVATI SABHA' in the college which provides the platform for the female students to develop their personality and get lesson of self-defence under this platform.

For the use of ICT in college teaching college has upgraded teaching learning process through four LCD projectors, all the departments have computers. The college has internet facility by providing routers, modem and also have Wi-Fi access point having 20 Mbps speed. Most of the work of college is performed with ERP Software.

In order to strengthen the research aptitude, college has upgraded the laboratory facilities by recognizing the laboratory of chemistry department as a recognize PG research laboratory.

As an eco- friendly initiative college installed the Solar Energy Power System which generates 10 KV energy.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To establish centres to commit to the development of students and the community

To establish different academic and nonacademic centres.

To inculcate and be aware of the NEP 2020 amongst students and society.